



LEVEL	Deployment
DURATION	30-45 min
USE	Agent scoping
TRACK	Step 5 / 6

OBJECTIVE

Precisely describe an agent in order to set its **role, perimeter, data, tools, rules and mat**.
The agent card turns the constitution (ACF-03) into a concrete agent that is enforceable and supervisable.

1 AGENT IDENTITY

AGENT NAME	ROLE
<input type="text"/>	<input type="text"/>
PRIMARY MISSION	SCOPE OF ACTION
<input type="text"/>	<input type="text"/>
ASSOCIATED SYSTEMS / SERVICES	OWNER — ACCOUNTABLE HUMAN (DDAO — DELEGATED DECISION AGENT OFFICER)
<input type="text"/>	<input type="text"/>
CREATED / VERSION	STATUS (TESTING · ACTIVE · SUSPENDED · ARCHIVED)
<input type="text"/>	<input type="text"/>

2 MISSION & OBJECTIVES

MEASURABLE OBJECTIVES	SUCCESS INDICATORS (KPIs)
<div>1</div> <input type="text"/>	<input type="text"/>
<div>2</div> <input type="text"/>	<input type="text"/>
<div>3</div> <input type="text"/>	<input type="text"/>

3 AGENT MATURITY

Tick the agent's overall maturity level — its **governance framework** (ACF-01 scale). Distinct from the **autonomy delegated decision by decision**, which is set in ACF-01 / ACF-02.

☐ **N0 · Classical automation** — fixed rules, no judgment

☐ **N1 · Assisted agents** — proposes, the human decides

☐ **N2 · Governed agents** — acts within a defined framework, supervised

☐ **N3 · Supervised autonomy** — decides alone, reviewed after the fact

Reminder: maturity is *one* value for the entire agent. The actual latitude is then set **decision by decision** (delegated autonomy — ACF-01 Decision Map).



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4

AUTHORIZED DATA

- ☐ Internal data (FAQs, procedures)
- ☐ Customer data (orders, returns)
- ☐ Operational data (logistics, inventory)
- ☐ Financial data
- ☐ Partner data

SENSITIVITY & RESTRICTIONS

6

RULES & SAFEGUARDS

MANDATORY RULES

WHAT THE AGENT MUST NEVER DO

8

REVIEW & IMPROVEMENT

REVIEW FREQUENCY

- ☐ Weekly
- ☐ Monthly
- ☐ Quarterly

REVIEW CRITERIA

5

TOOLS & INTEGRATIONS

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AUTHORIZED TOOLS / APIS

USAGE RESTRICTIONS

7

HUMAN INTERACTION

THE AGENT MUST ALERT A HUMAN IF...

- ☐ Decision outside perimeter
- ☐ Confidence < defined threshold
- ☐ Error or anomaly detected
- ☐ Financial impact > defined threshold

ESCALATION (WHO · TIMEFRAME · WHAT)

PLANNED IMPROVEMENTS



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9

TRACEABILITY & VALIDATION

Log every creation, modification or status change of the agent. Each entry commits an **accountable human (DDAO)**: it is this traceability that makes the agent **enforceable and auditable** over time.

DATE	ACTION / MODIFICATION	AUTHOR (HUMAN)	VERSION

FINAL AGENT VALIDATION

APPROVED BY (DDAO)

DATE

SIGNATURE

Next step: organize the agent's ongoing oversight with **ACF-05 — Supervision & Governance**, and prepare emergency shutdown with **ACF-06 — Kill Switch**.