

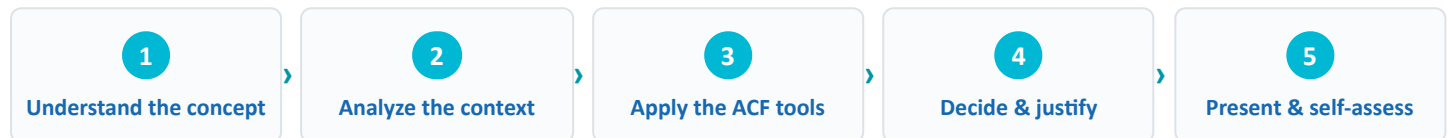


OBJECTIVE

Provide instructors with everything they need to **run practical workshops** based on the ACF® framework, **guide participants** and **evaluate their deliverables**. Detailed agendas, teaching cases, grading materials and assessment rubrics.

1 PEDAGOGICAL PRINCIPLE

ACF® learning is grounded in **practical application**. Each workshop follows the same five-step cycle:



2 STANDARD WORKSHOP AGENDA — 2 H 30

PHASE	DURATION	ACTIVITIES	OBJECTIVE
1 · Introduction	15 min	Present the context and objectives.	Align the group.
2 · Case analysis	30 min	Read the scenario, ask clarifying questions.	Understand the context.
3 · Apply the tools	60 min	Complete the relevant ACF cards.	Produce the deliverables.
4 · Decisions & trade-offs	20 min	Choose the autonomy level, guardrails, escalations.	Sharpen critical thinking.
5 · Presentation	15 min	Each group presents its decisions.	Share & compare.
6 · Debrief & takeaways	10 min	Instructor feedback, key points, lessons learned.	Anchor the learning.



3 AVAILABLE TEACHING CASES

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CASE	THEME	LEVEL	DURATION	LEARNING OBJECTIVES
C1	E-commerce pricing agent	Intermediate	2 h 00	Map critical decisions, set limits and guardrails.
C2	Lead qualification agent	Beginner	1 h 30	Define a mandate, autonomy levels and supervision.
C3	Claims handling agent	Intermediate	2 h 00	Handle non-delegable zones and escalations.
C4	Marketing investment agent	Advanced	2 h 30	Assess risks and build a kill switch.
C5	Autonomous procurement agent	Advanced	2 h 30	Design a governed multi-agent system.

4 TOOLS TO USE PER CASE

TOOL	PRIMARY USE	RECOMMENDED CASES
ACF-00	Sovereignty score	All
ACF-01	Decision map	C1, C2, C3, C4, C5
ACF-02	Criticality matrix	C1, C3, C4, C5
ACF-03	Agentic Constitution	C1, C3, C4, C5
ACF-04	Agent card (Maturity N0 → N3)	All
ACF-05	Supervision & governance	C1, C2, C3, C4, C5
ACF-06	Kill switch	C1, C3, C4, C5
ACF-07	First agent file	All
ACF-11	Risk assessment	C1, C3, C4, C5
ACF-12	Agent Mandate	All



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DELIVERABLE ASSESSMENT RUBRIC — OUT OF 100 POINTS

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Scoring per criterion: **Excellent 4** · Good 3 · Satisfactory 2 · Insufficient 1 — weighted score scaled to 100.

CRITERION	EXCELLENT (4)	GOOD (3)	SATISFACTORY (2)	INSUFFICIENT (1)	WEIGHT
Understanding of the context	Comprehensive, relevant analysis	Strong analysis, minor omissions	Sound but incomplete analysis	Superficial analysis	20%
Use of ACF tools	Tools mastered and well applied	Tools used correctly	Tools poorly used	Tools ignored	20%
Quality of decisions & rationale	Decisions justified and aligned	Coherent decisions	Weakly argued decisions	Unjustified decisions	25%
Risk management & guardrails	Risks anticipated, robust guardrails	Risks identified and addressed	Risks only partially addressed	Risks ignored	20%
Presentation & teamwork	Clear, structured delivery	Adequate presentation	Confused presentation	No delivery	15%
Total score					/100

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GRADING MATERIALS

EACH CASE IS PAIRED WITH A MODEL ANSWER SPECIFYING

- ✓ The **key expected elements**
- ✓ The **recommended decisions**
- ✓ The **standard justifications**
- ✓ The **common mistakes** to avoid
- ✓ The **best practices** to reward

INSTRUCTOR TIP

- Several answers may be valid as long as they are **coherent and justified** within the framework.
- Grading remains a **pedagogical act**: it is discussed with the students, never automated.



7 FACILITATE & ADAPT THE WORKSHOP

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FACILITATION BEST PRACTICES

- ✓ Create a climate of trust and encourage everyone to participate.
- ✓ Ask open-ended questions to stimulate critical thinking.
- ✓ Challenge the groups with dilemmas that have no single right answer.
- ✓ Reward **justification** as much as the decision itself.
- ✓ Tie every choice back to the framework's **sovereignty** principles.

POSSIBLE ADAPTATIONS

- ✓ Cut the duration to 90 min by selecting fewer tools.
- ✓ Adapt the case's complexity level to the audience.
- ✓ Use a "flipped classroom" model (pre-work).
- ✓ Run a contest or a teaching hackathon.

8 RESOURCES FOR THE INSTRUCTOR

- ✓ ACF® presentation (slides).
- ✓ ACF® tool cards to hand out.
- ✓ Teaching cases (full scenarios).
- ✓ Detailed model answers & response elements.
- ✓ Deliverable templates (PDF / spreadsheet).
- ✓ Student card ACF-13 (guided practical case).

9 SAMPLE SESSION PLAN — CASE C1, E-COMMERCE PRICING AGENT

INTRODUCTION	CASE ANALYSIS	APPLICATION	DECISIONS	PRESENTATION	DEBRIEF
15 min	30 min	60 min	20 min	15 min	10 min
Introduce the case and the objectives · recap key ACF® principles.	Read the scenario · identify stakes and constraints.	Complete ACF-01, ACF-02, ACF-04, ACF-05, ACF-06.	Choose the autonomy level · limits and guardrails.	Delivery by each group.	Questions & discussion · key lessons to retain.



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EXPECTED FINAL DELIVERABLE

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The deliverable produced by each group must cover the following seven items.

DELIVERABLE	CONTENT	DONE
Scenario analysis	Stakes, opportunities and constraints identified.	<input type="checkbox"/>
Decision mapping	Decisions listed, assessed and ranked.	<input type="checkbox"/>
Autonomy level	Recommended and justified level (N0 → N3).	<input type="checkbox"/>
Guardrails & constraints	Human and technical guardrails defined.	<input type="checkbox"/>
Indicators & supervision	KPIs and supervision cadence defined.	<input type="checkbox"/>
Integration plan	5-phase plan with key actions.	<input type="checkbox"/>
Summary & delivery	Clear summary of the approach and choices.	<input type="checkbox"/>

FINAL TIP

✓ A successful rollout rests on the **balance between the agent's autonomy and the company's sovereignty**. Document, measure, control, adjust.

Use together with: **ACF-13** (guided practical case, to be distributed to students), **ACF-15** (governance simulation) and the full **ACF-00 → ACF-16** toolkit.

"Teaching agentic governance means training tomorrow's decision-makers."

ACF TOOLKIT® · INSTRUCTOR PACK